

**TOWNSHIP OF HAMILTON**  
**STREETLIGHT INSTALLATION POLICY**

**I. PURPOSE:**

The purpose of this policy is to establish a consistent and standardized process to be used by the Township of Hamilton to determine the placement of streetlights. The policy is intended to provide a procedure for review and approval/denial of streetlight requests, and to provide an ongoing system of prioritizing the need for future installation of streetlights.

Public streetlights are not designed to light private property, nor to provide home security improvements that are the private homeowner's responsibility. Street lights requested for protection of private property (i.e. dusk to dawn lights) should be made directly to the appropriate utility company, and the applicant shall assume all costs.

**II. STATEMENT OF POLICY:**

The purpose of public streetlights is intended to ensure the safety of vehicular and pedestrian traffic. The Township of Hamilton will determine the placement of street lights according to the following criteria:

1. Initial installation of public streetlights in new developments is regulated by the Township Land Use Code and they are installed in accordance with the Planning-Board approved site plan.
2. Any streetlights requested outside of Item #1 will be as follows:
  - a. Streetlights should be placed at highway locations where increased lighting is necessary for the safety of motor and pedestrian traffic. Factors used to determine that need include, but are not limited to:
    - i. Intersection locations.
    - ii. Dangerous curve locations.
    - iii. Dead end highway locations.
    - iv. Cul-de-sac locations.
    - v. Highway locations with a high motor vehicle accident history.
    - vi. Highway locations where potentially hazardous or unsafe road conditions have been identified.
    - vii. Other areas with a high accident history.

**III. OBJECTIVE CRITERIA FOR CONSIDERATION:**

Streetlighting is a discretionary action. The Township of Hamilton will consider roadway safety, costs, excess lighting onto nearby homes, and energy consumption when making recommendations and decisions about new streetlight installations.

#### **IV. POLICY FOR APPROVAL:**

Requests for streetlights will be evaluated by the Township of Hamilton Police Chief (or his designee) and approved or denied by the Township Administrator, based on the following objective criteria:

1. The streetlight is needed to improve the safety of the motoring public as described in I. Purpose of Streetlights;
2. Other methods of increasing safety such as the use of signs, reflectors and paint do not produce sufficient warning;
3. Improve safety of pedestrian crossings; and
4. Budgetary constraints.

#### **V. PROCEDURE FOR EVALUATION OF NEED AND APPROVAL:**

The process for approval for installation of a streetlight by the Township Administrator will begin in one of two ways: Citizen Request, and ongoing Township Review of Need.

##### **A. Citizen request:**

1. Requests for streetlights may be made by residents, business operators, or other users of the highway.
2. The request will be forwarded to the Police Chief (or his designee) for a public safety evaluation of need. The Police Department will conduct an evaluation of the streetlight application, prepare a report of the location's characteristics, motor vehicle accident history, and potential hazards and unsafe road conditions of the location, and submit the report and recommendation to the Township Administrator for action.
3. If the request is denied, the Township Administrator will inform the citizen making the request. The applicant may appeal the denial to the Public Safety Liaisons, who may overturn the Administrator's decision.
4. If the request is approved, the Township Administrator shall direct the order for a new streetlight, and will inform the citizen making the request.
5. The actual date of installation will be determined by funds budgeted annually for new streetlight installation. The Public Works Department will oversee the installation arrangements will be made with the appropriate electric company.

##### **B. Township Review of Need**

1. The Police Department will perform regular analyses of streetlight need at locations identified from routine patrol as areas in need of future streetlight installation, and forward those reports to the Township Administrator.
2. The Township Administrator will consider the findings of the Police Department report, weigh the criteria and considerations described above in this policy, finalize a recommendation, and make a determination.
3. If the Township Administrator approved the addition of the location, he/she will direct that it be inserted into the list.

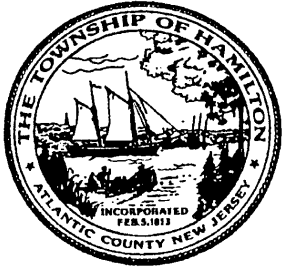
## **VI. APPLICATION:**

Any person requesting a street light shall do so by completing the attached application and mailing it to:

Township of Hamilton Public Works Department  
6101 Thirteenth Street  
Mays Landing N.J. 08330  
FAX: 609-625-0133

## **VII. EQUIPMENT:**

1. The Township of Hamilton Public Works Department will determine the type and installation details of the lighting, including determining the: luminaire type (high-pressure sodium or mercury vapor), wattage, mounting height, light distribution pattern, and in the case of multiple lights an installation pattern.
2. Public Works will consult on these decisions with the electric company.
3. Existing poles will be used whenever possible.



# Township of Hamilton STREET LIGHT APPLICATION

*(Official Use Only – Do Not Write in This Space)*

Application Date: \_\_\_\_\_

Application # \_\_\_\_\_

**Location of Proposed Street Light:**

---

---

Nearest intersection: \_\_\_\_\_

AEP / Telephone pole number: \_\_\_\_\_

**Requested by:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_

Why is a streetlight requested at this location? \_\_\_\_\_

---

---

---

---

**PLEASE MAIL, FAX OR DROP OFF THIS APPLICATION TO:**

**Township of Hamilton Public Works Department  
6101 Thirteenth Street  
Mays Landing NJ 08330  
Fax # 609-625-0133**

*Attachment: Township of Hamilton Streetlight Installation Policy*